

Website Tutorial Military Ball-Event Clients

Introduction

- 1. Thank you for visiting this tutorial and we hope it assists you greatly as you enjoy your images.
- 2. Our website host is Zenfolio.com and there are a variety of videos available on the internet which can help you in addition to this tutorial. A link to some helpful videos is: http://www.zenfolio.com/zf/videos.aspx just scroll to the section, "Videos For Your Clients" for two great videos.
- 3. For those of you who do not use the computer frequently, don't worry, you cannot break our website:>). Please feel free to explore and try the different menus.
- 4. Of course if you need help, and don't have a family member who is a computer whiz:>), you can always email us at <u>wallflowerphotos@aol.com</u>.

Thanks!

Shel n Bill Wallflower Photography

How to View, Download, and Order Prints

- $\textbf{1. Please go to the Wallflower Events page:} \ \underline{\textbf{http://wallflowerweddingphotography.zenfolio.com/f251361482}$
- 2. Please click on the "Year" gallery of your event.



Wallflower Event Gallery

- 1. Once you open the "Year" Gallery scroll to locate your event. The most recent events are on the bottom of the gallery page.
- 2. Locate the event you are looking for and click on it to open it.



Event Gallery

- 1. Once you open the event it will look like the image below. If we took candid images of the event it will be the first gallery. Feel free to take a look at our candid images of the event.
- 2. Scroll thru the images to locate your portrait gallery, which is the first number on the business card we gave you at the event. It was also the number you held up when we took your first image so we could identify you.



Password

- 1. Next you will enter the 4 digit password you were given on the business card we gave you. If you lost the card please email us at wallflowerphotos@aol.com with the name of your event and your gallery number so we can assist you.
- 2. Click on "Go" (Red arrow).



Viewing your Images

- 1. Your Gallery will open. You can do a variety of tasks from your Gallery to include buying a print or photography product, downloading an image, share it via Facebook, Twitter, GooglePlus, Pinterest, or email, or create a picture book.
- 2. A really great way to view all of the images in full-screen is to select "Slideshow" (Red arrow). A full-screen slideshow will appear and you can view all of the images as they automatically playback from image to image. If you want to speed up or slow down the playback, select "Options". If you want to manually control the playback or pause it, click in the lower right hand corner.

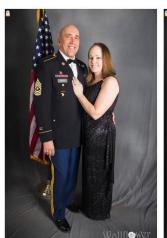
















Selecting Images

- 1. In order to buy, share, or download a individual image click on an image and a screen resembling the one below will appear.
- 2. In this screen there are three menus you can work with and there is some duplication. For example in the upper right you will see the options to "Buy, Share, and Slideshow" (Red arrow). In the center menu (Blue arrow) you will see the options to "Buy, Remove from Favorites, and Download" (Note: The "Favorites" option is not necessary since you only have three images).

3. If you hold your cursor over the upper left side of the image you will have another menu appear that will allow you to do all tasks (Green arrow).



Download Images

- 1. To download an image select "Download" (Red arrow) or "Download" in the hidden menu (Blue arrow).
- 2. When you select "Download" you will get a dropdown menu with 6 different sizes ranging from Original (6000 x 4000) to Small (400x267). If you were planning on printing a poster or other large print you would download an Original size image, if you were sending an email you would select Small size. If you select "All available originals" you will download all of your images in Original format.
- 3. When you download an image you can save it to your PC or a memory device and take it anywhere you want to have it printed or send it via email. You can also save it to Facebook, Pinterest, or any other social network you use.



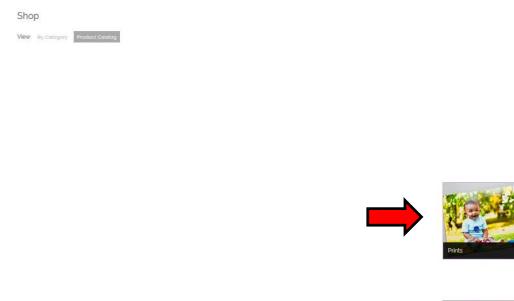
Buying Prints/Products

- 1. You can use any of these three menus to complete any task and don't worry, you cannot break it, so feel free to experiment:>).
- 2. If you want to "Buy" a print/product just select the "Buy" (Red or Blue) arrow.



Select Category Screen

1. The below "Select Category" screen will appear. There are six different categories of photography products you can choose to purchase. Click on the product you want.













Ordering Products

If you decide to order products from Zenfolio you will be required to register with them. If you are concerned about the security of your information please visit Zenfolio's privacy webpage at: http://www.zenfolio.com/us/z/privacy

Thank you for the opportunity to serve you! We hope this tutorial has helped you greatly and you love your images as much as we loved taking them!

Shel n Bill